

# Vendor Information



## Space Pricing

### OPEN AND OVERFLOW

Monday	\$25.00
Tuesday	\$72.00
Wednesday	\$25.00
Thursday	\$25.00
Friday	\$30.00
Saturday	\$60.00
Sunday	\$72.00

### WEEKLY RESERVATION

Monday	\$23.00
Tuesday	\$69.00
Wednesday	\$23.00
Thursday	\$23.00
Friday	\$28.00
Saturday	\$58.00
Sunday	\$69.00

### MONTHLY RESERVATION

Monday	\$87.00
Tuesday	\$276.00
Wednesday	\$87.00
Thursday	\$87.00
Friday	\$112.00
Saturday	\$232.00
Sunday	\$276.00

**Reservation Fees may be paid by Cash, Check, or Credit Card. All Open Space and Overflow Space sales are Cash or Credit Card Only.**

## Operating Hours

### RESERVE VENDOR ENTRY

Monday	7:00a-8:00a
Tuesday	5:30a-8:00a
Wednesday	7:00a-8:00a
Thursday	7:00a-8:00a
Friday	6:30a-8:00a
Saturday	6:00a-8:00a
Sunday	6:00a-8:00a

### BUYER ENTRY

Monday	7:00a-2:00p
Tuesday	6:30a-2:00p
Wednesday	7:00a-2:00p
Thursday	7:00a-2:00p
Friday	7:00a-2:00p
Saturday	7:00a-3:00p
Sunday	7:00a-3:00p

### RESERVATION OFFICE

Monday	7:00a-1:30p
Tuesday	6:00a-1:30p
Wednesday	7:00a-1:30p
Thursday	7:00a-1:30p
Friday	6:30a-1:30p
Saturday	6:00a-1:30p
Sunday	6:00a-1:30p

**Vendors are expected to be set up and open for business throughout the day. Reserve Vendors who do not pick up their space by 8:00 am will forfeit their space for the day. ALL VENDORS MUST BE PACKED UP, HAVE THEIR SPACE CLEANED, AND BE OFF THE FIELD BY 5:00 PM.**

## Buyer Pricing

### ADMISSION (per person)

Monday	\$1.00
Tuesday	\$1.50
Wednesday	\$1.00
Thursday	\$1.00
Friday	\$1.00
Saturday	\$2.00
Sunday	\$3.00

### PREFERRED PARKING

Monday	FREE
Tuesday	\$5.00
Wednesday	FREE
Thursday	FREE
Friday	FREE
Saturday	\$2.00
Sunday	\$5.00

## Basic Vendor Requirements

In order to sell at the Paramount Swap Meet, every vendor must provide the following:

- California Dept of Tax and Fee Administration Sellers Permit with our address as the business address
- Current form of I.D.
- A signed copy of the Swap Meet Rules and Regulations

### **VENDOR I.D. BADGE**

All vendors must first obtain a Swap Meet I.D. badge in order to purchase spaces. Badges are issued every day between the hours of 10:00am and 12:00pm. The cost for the I.D. badge is \$5.00 and is valid for one year from date of issue. Certain products or items may be restricted or prohibited. Please contact a reservation attendant if you have any questions.

### **CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION PERMIT**

All vendors are required to possess a CDTFA Sellers Permit with our address as the business address. The local address for the CDTFA is 12750 Center Court Drive South, Suite 400, Cerritos, CA 90703 phone: (562) 356-1102. Vendors may obtain their license from any CDTFA office; however we recommend the Cerritos branch as they are most familiar with our operation.

### **ADDITIONAL PERMIT REQUIREMENTS**

Depending upon the type of merchandise being offered for sale, additional permits and insurance may be required. Some examples are, but not limited to, the following:

<b>TYPE OF PERMIT</b>	<b>NEEDED BY:</b>
Los Angeles County Health Permit	All Vendors selling an edible item
Department of Agriculture Permit	All Vendors selling Live Plants, Produce vendors
Dept of Consumer Affairs, Bureau of Home Furnishings	All vendors selling furniture, and/or bedding
Los Angeles County Weights and Measures Permit	All Vendors using scales or a measuring device in selling their products
Product Liability Insurance (\$1,000,000.00)	All Vendors selling an edible Item

### **TAX EXEMPT VENDORS**

Vendors who are selling merchandise that is exempt from Sales Tax requirements, must provide a letter explaining the nature of the business to be conducted and an acknowledgement that there will be no sales of any type which will require the collection of sales tax.

### **ELECTRICITY**

The Paramount Swap Meet has a limited number of spaces with electrical outlets which are used on a first come first serve basis. Vendors using electricity are prohibited from running extension cords across any aisle or walkway. The use of any type of "alternative" power must be pre-approved by management.

### **CITY OF PARAMOUNT DAILY EXHIBITOR TAX**

In lieu of a business license, each vendor is required to pay a daily Exhibitor Tax (currently \$2.30 per space). This amount is built into the price of the daily or reserve space. The amount of the Exhibitor Tax may increase annually based upon the Consumer Price Index.

### **SPACE SALES**

The Paramount Swap Meet will sell spaces for a particular day of the week on a Monthly, Weekly, or Daily basis. Monthly and Weekly sales are pre-paid reservations which are sold and paid for at the Reservation Office. Daily sales consist of Open Space and Overflow Space sales. Reservations may be paid for by Cash, Check, or Credit Card.

## **OPEN SPACE SALES**

All non-reserved spaces are called Open Spaces and are sold on a daily basis at 6:00a.m. Vendors wishing to purchase an Open Space for the day must park their vehicle in the parking lot and report to the West Vendor Box Office. The vendor is then to deposit their Swap Meet I.D. badge into the drawing barrel. At 6:00a.m., we will randomly draw the vendor I.D. badges to determine the vendor's order of space selection. Once called, the vendor may select and then pay for their space for the day. Upon receipt of payment, the vendor will be issued a Space Permit for the day in which to enter.

## **OVERFLOW SPACE SALES**

All spaces that were pre-reserved for the day but not picked up by 8:00a.m., will be sold as Overflow Spaces. Vendors wishing to purchase an Overflow space for the day must park their vehicle in the parking lot and report to the West Vendor Box Office. The vendor is then to deposit their Swap Meet I.D. badge into the drawing barrel. At approximately 8:15a.m., we will randomly draw the vendor I.D. badges to determine the vendor's order of space selection.

Once called, the vendor may select and then pay for their space for the day. Upon receipt of payment, the vendor will be issued a Space Permit for the day in which to enter.

## **SPACE RESERVATIONS**

Vendors may pre-select a space and pay for it in advance at the reservation office. Spaces may be reserved for one time (Weekly) or for an extended period (Monthly). Reserving a space in advance is less expensive than purchasing a space in the Open or Overflow line. Once the space is reserved the vendor will then be able to enter between the hours of 6:00am and 8:00am through the East or Center Vendor Box Offices. Upon arrival simply present the Swap Meet I.D and the pre-reserved Space Permit will be printed. A list of available spaces is at the Reservation office and reservations may be made at any time during operating hours.

## **MONTHLY RESERVATIONS**

A Monthly reservation entitles the vendor to occupy a particular space on a particular day for a one month period. The maximum amount of time a Monthly Reservation may be pre paid for is three months from the date of renewal.

## **WEEKLY RESERVATIONS**

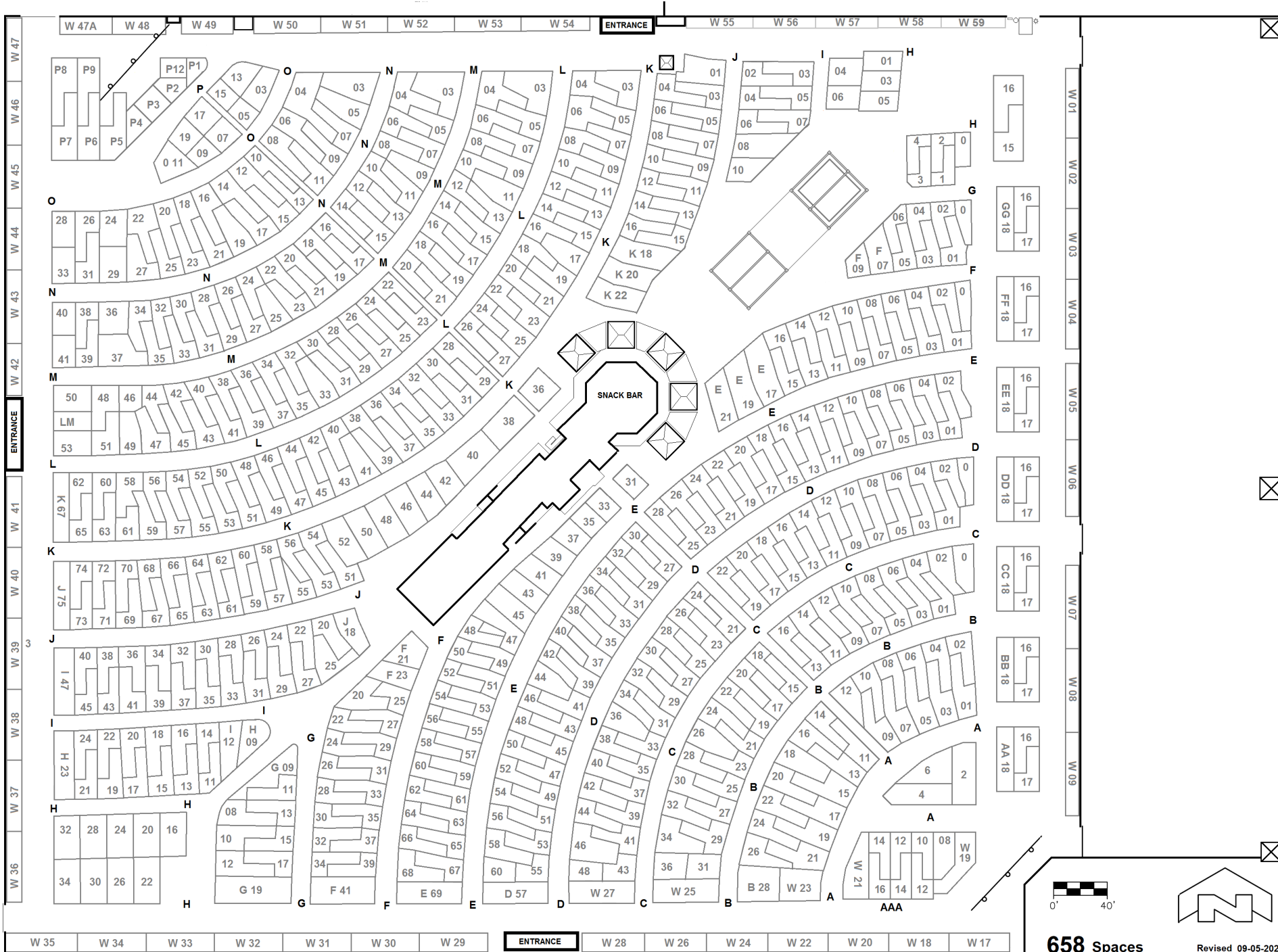
A Weekly reservation entitles the vendor to occupy a particular space on a particular day for a one week period. The maximum amount of time a Weekly Reservation may be pre paid for is one week from the date of renewal. Weekly reservation payments must be made in cash or credit card.

## **AUCTION RESERVATIONS**

*ONE MONTH AUCTION* - In order for all vendors to have an equal opportunity at reserving a prime location space, we have set aside a number of our best Tuesday, Saturday and Sunday spaces which are sold every month through a sealed bid auction. Auction spaces are good for one calendar month and are not renewable. The minimum bid for an auction is equal to the applicable Monthly Reservation fee for that day. The Auction is held on a specific Monday every month for use during the following month. A calendar of all Auction dates is available at the reservation office. All bids received are sorted by amount and on the morning of the auction the highest bidder will receive first choice from the list of available spaces the second highest bidder receives the second choice, and so on. Our Reservation Staff will be happy to assist you and provide more detailed information about the Auction.

*MONTHLY RESERVATION AUCTION* – As some of the prime spaces become available for Monthly Reservation, they will be sold through the Auction. In this Auction, vendors are bidding for the right to obtain a renewable reservation. Once the amount is bid and paid at the Auction, the vendor need only renew the reservation each succeeding month by paying the standard Monthly Reservation fee in order to maintain the space.

**IF YOU ARE SELLING STOLEN PROPERTY, COUNTERFEIT ITEMS, OR ITEMS THAT INFRINGE ON ANOTHERS COPYRIGHT, WE DON'T WANT YOU HERE!** The Paramount Swap Meet does not condone or allow the sale or possession of these items on our property. If Management, Security, or any other outside entity finds these items in your possession, you will be subject to arrest and permanent expulsion from the Swap Meet.



658 Spaces

Revised 09-05-2022